



**Board Meeting Minutes  
Emergency Meeting regarding COVID19  
March 19, 2020**

Attending: Cady Girten, Pres  
Lisa Blunck, Vice Pres  
Trevor Girten, Pres Elect  
Tom Reiners, Past Pres  
Nancy Lauth, Sec  
MK Schnese, Treasurer  
Margaret Beardall, Artistic

Kent Hugill, Development  
Brad Folsom, Marketing  
Kay Frevert, Membership  
Brian Frevert, Production  
Brian Leatherman, Fearless Leader  
Cindy Runkel, Exec. Dir

1. Meeting called to order at 6:00 p.m. via Zoom. Items for discussion from the Agenda sent earlier.
2. **Will we continue to pay the staff?**  
Margaret: yearly pay is divided over 12 months (fiscal year ending June 30). Feels we should pay.  
Brad: agree  
MK: agree  
Kent: there is \$22,000 expense until the end of June  
Cady: Asked for motion to continue to pay staff. Brad motioned, Kent second, motion passed.
3. **Will we retain SCFD grant money if we do not perform the concert?**  
Cady: Kent researched this. We will not lose the SCFD grant.  
Cindy: We will not have to return any 2019-2020 money this year, per SCFD  
Margaret: Future sales tax will be down, so funding could also be down  
Kent: SCFD is cautioning us to be conservative when budgeting for their grants next season.
4. **Were there any other musicians hired that we need to pay?**  
Brian L: There is no formal agreement with Wild Beautiful Orchestra. He wants to use WBO in the future.  
Chappell Kingsland of WBO may have been working on arrangements already. Any money owed for this work should be paid. Brian has not had a response from Chappell yet.  
MK: Let's see what amount is owed if we do this concert in the future.
5. **Will we be returning the music for a refund?**  
Cady: We will not be returning music. It has been stamped. We will use in the future.  
Brian L: Has asked Liz to leave the May music in the envelopes. We can buy another set of envelopes for the fall music. Brian will check with Liz, but he thinks our March music can be returned when we reconvene in August. If APO should cancel Verdi in March, we can plug this concert into the schedule. Otherwise, we can do the concert in 2020-2021.
6. **Season Tickets: Refund a portion or apply to next season?**

Brad: DCPA is offering the options of refund, credit or donate. We have 24 season tickets that were issued as part of last fall's "\$200 Donation promotion.

Cindy: It is preferable to ask for donating the cost of the tickets.

MK: we need to know the specific amount of the ticket cost.

Brad: We need to announce this ASAP to the season ticket holders

Cady: We should offer only 2 options to season ticket holders: donate or apply to next season.

Kent: Kent and Cindy will draft a letter to this effect for posting on our website and sending to our patrons via Constant Contact.

## 7. Other Business

Brian L: At this point in time, the Beethoven 9 concert in July is still a go. CCC will be compensated for conductor, pianist and rehearsal room

MK: MK motioned to cancel our May 8 & 9, 2020 concerts. Brad second. Motion passed. Nancy Henson has just paid her dues online – we can offer her a full refund or credit for fall 2020.

Margaret: No money is coming in until fall dues in August.

Financial summary:

Wells Fargo checking	\$33,816
Wells Fargo savings	14,780
Rainy Day fund	<u>53,612</u>
Total	\$102,208

Cady: April 13 Board meeting will be held via Zoom

MK: For the 2020-2021 FY budgeting process, will get the numbers ready, and also meet with committee chairs soon.

Cady: The April 27 Board meeting to plan for the May 12 annual meeting with the choir will be addressed at the next meeting.

Brian: Will send an email to the members about the cancelled concert with other details

Nancy: Regarding virtual rehearsals, suggested not to have members do virtual rehearsals with everything else to worry about due to the COVID19 virus, but to send out frequent emails of encouragement to the choir.

Meeting adjourned at 6:50 p.m.

Respectfully submitted,  
Nancy Lauth, Secretary