



**Minutes
Board Meeting July 16, 2018**

Attending: Tom Reiners, Nancy Lauth, Cindy Runkel, Dan Kullas, Cady Girtten, Julie Corbett, Kent Hugill, Norm Haglund, Brad Folsom, Margaret Beardall, Tim Gesler

Guest: Trevor Girtten

1. June minutes approved with corrections:
 - a. Add Cady, Julie, Kent and Brad as "members-elect" to attending
 - b. Add Trevor as "guest" to attending
 - c. Item 6B change to read "Kent Hugill will be attending Council meeting on Thursday, June 7, 2018"
2. June Financial Statements (MK absent)
 - a. Year ended well. No decision on \$13066 net as to where to put in 2018-2019. Reserve fund?
 - b. Tom will talk to MK about a treasury committee, so she doesn't have to micromanage. At this time, committee chairs still go through the treasurer with invoices.
3. Artistic Director (Brian absent)
4. Executive Director (Cindy)
 - a. Negotiations for the Chamber Music Society and APO Sinfonietta collaborations for the upcoming season are finalized, and performance fees are under budget projections for both
 - b. For the board's monthly use of their conference room, Cindy sent a thank you letter with \$200 contribution to STAR Institute, c/o Lucy Miller.
 - c. Cherry Tones received \$400 for participating in SCFD Showcase July 8 at Botanic Gardens.
 - d. Box office/ticketing program is being worked on.
5. Committee Reports
 - a. Artistic (Margaret)
 - i. Artistic Committee meeting 6-23-18, 8 choir members attended with great ideas.
 - ii. Our 40th anniversary year is 2019-2020
 - b. Development (Kent)
 - i. Kent will meet with John Chamberlin in August re: Legacy Program. Norm has talked to attorneys and will get paperwork to Kent when he gets it.
 - ii. Kent is working on locking down program ads for next season
 - c. Marketing (Brad)
 - i. For the July 8, 2018 SCFD Showcase event at the Denver Botanic Gardens (The CherryTones applied and were chosen to perform), Brad created "Join Us" calling card handouts for new-member prospects and Cindy worked with our graphic designer to produce a 1-page teaser flyer to promote our upcoming season; both were available at a table that was staffed throughout the day by CCC volunteers.
 - ii. Cherry Tones have a July 20 gig at a River Walk function.
 - iii. Discussion of having a "press package" on website. Brad will talk to Mike Freeland
 - iv. All marketing materials should be stored in the same location so everyone knows where they are. Central storage unit? Need to check with Liz Fallon about space.

- d. Membership (Dan)
 - i. July 31 and August 6 are auditions and alto voice checks
 - ii. Picnic is Saturday, August 18 at Debbie Johnson's.
 - iii. Handbook revisions are underway
 - iv. New nametags are being prepared.
- e. Outreach (Julie)
 - i. Julie will need members to join this committee
 - ii. A volunteer appreciation event will be next May
- f. Production (Tim)
 - i. 4 regular concerts + the free concert at Basilica in 2018-2019

6. Unfinished/Old Business: none

7. New Business

- a. Board meeting dates at STAR: 8-13 and 9-10 are confirmed.
- b. Other tentative Board meeting dates: 10-15, 11-12 (need other venue), 12-17, 1-14, 2-11, 3-11, 4-8, 4-22 (Annual Meeting prep), 5-13, 6-10.
- c. The provision of travel cost reimbursements for Brian and Cindy was discussed in the context of their Independent Contractor Agreement renewals for the 2018-2019 FY. Topic is tabled for now while Cindy talks to Brian about our Travel Committee's progress on upcoming CCC travel prospects; Board will re-visit at its August meeting.

8. Meeting adjourned at 8:00 pm

Respectfully submitted,
Nancy Lauth, acting secretary