



**Board Meeting Minutes
October 14, 2019**

Attending: Cady Girten, Pres
Lisa Blunck, V. Pres
Trevor Girten, Pres Elect
Tom Reiners, Past Pres
Nancy Lauth, Sec
MK Schnese, Treasurer
Brad Folsom, Marketing
Kay Frevert, Membership
Dan Meyer, Outreach
Brian Leatherman, Fearless Leader
Cindy Runkel, Exec. Dir
Jann Folsom, Bookkeeper

Absent: Margaret Beardall, Artistic
Kent Hugill, Development
Brian Frevert, Production

1. Meeting called to order at 6:30 p.m.
2. Minutes approved.
3. Financial Statement Review (MK)
 - a. MK offered to go through reports by committee chairs on a one-to-one basis.
 - b. Our savings account needs \$1,000 balance to maintain free checking. MK states that excess funds in checking account should be moved to the interest-bearing account. Adjustments to these accounts can be made at end of year.
 - c. Jann (bookkeeper) states that checking account is in complete balance.
4. Leatherman Lowdown
 - a. Hagenberg Consortium: \$1,000 initial deposit is due 1-1-2020. Brian will send a reminder.
 - b. Recording of concerts – we need a good sound. Cost this year will be over budget, as the new vendor charges \$700 for each night recorded, whereas the prior vendor charged an “all in fee” of \$700 for both nights. In addition, the amount budgeted was only for CD production and did not include recording.
 - c. Assistant Conductor
 - i. 9 applications received.
 - ii. 5 candidates will be interviewed 11-2-2019.
 - iii. 2-3 candidates will work with choir 11-19-19.
 - iv. January 2020 is target date to announce who is selected.
 - v. All candidates attended our October 2019 concert.

- d. The Davidson College Choir (Maura's daughter is a member) will be visiting and participating in our rehearsal 1-7-2020. Board felt that bringing appetizers to share at this rehearsal would be appropriate. Brian will determine the group's schedule and interest in a pre-rehearsal social event, and will advise.

5. Committee Reports

- a. Artistic (Margaret absent) Please see October report
- b. Development (Kent absent) Please see October report
- c. Marketing (Brad) Please see October report
 - i. Brad gave a quick summary of October concert stub count: Friday 301, Saturday 266, Total 567. Discussion followed.
- d. Membership (Kay) Please see October report
 - i. CCC has received a quarterly check from King Soopers for grocery sales - \$1249.62. This is lower than anticipated. Lisa explained that we are now sharing a "pot" with other charities, and no longer get 5% for every dollar spent.
 - ii. Nancy reported that Safeway will continue with the reloadable gift card program. Safeway has sent a report of gift card purchases up to 10-5-19. Report will be forwarded to Kay.
 - iii. Kay distributed information about using Zelle to process dues. Board feels we will continue with cash/check/Paypal for now.
 - iv. Kay may need MK's help with dues collection for members returning 10-22-19.
- e. Outreach (Dan) Please see October report
 - i. October concert program printing was a good quantity.
 - ii. A Cherry Hills Village Police Dept. officer was present each night at October concert.
 - iii. MK wants to make sure an officer escort is available when she leaves the concert venue with box office proceeds. She will contact Dan to coordinate.
 - iv. Volunteer Ushers and Ambassadors were wonderful. Reminder: ask choir to thank these people in the future.
- f. Production (Brian F. absent) Please see October report
 - i. Cady spoke with Mert Nason, who said only 3 people helped clean up after reception at Friday concert. Debi Simons needs to ask for clean-up help sign-ups as well as food contributions.

6. Old Business

- a. Polo shirt fundraiser appears prohibitively expensive. Lisa suggested a type of travel coffee/wine mug. It would be visible and not expensive. She will follow up.

7. New Business

- a. Lisa reported that a number of people who saw the Greg Marsh conductor pin that choir members were wearing wondered about getting one also. Lisa would need to reorder. She will ask the choir at rehearsal who would like extra pins. Price would be \$5-10, depending on quantity.

- b. Board meeting dates (Cindy)
 - i. We can use current STAR facility on 1-13-2020.
 - ii. STAR is moving, but hasn't indicated where or when, but we are welcome to share new facility. Cindy will update us at the November board meeting.
 - iii. Kay will check with another possible location.
 - iv. Board meeting dates: Feb 10, March 9, April 13 and 27, May 11, June 8, 2020.

- c. Showcase 2020 concert discussion led by Brian
 - i. Option 1: Leave scheduled as is, with January 11, 2020 audition and February 8, 2020 concert
 - ii. Option 2: Reschedule to April
 - iii. Option 3: Combine a shortened May annual meeting with Showcase that night. There would be no admission fee for Showcase concert. The rehearsal room has already been requested, and food for annual meeting is already budgeted.
 - iv. Option 4: suggested by Cindy, as she is uncomfortable with Option 3, which is only days after the May concert. Postpone until 2020-2021 season.
 - v. Discussion regarding how brand new assistant conductor would participate in Showcase auditions and rehearsals. Brian stated that an auditioner should not automatically get accepted. We want quality performances.
 - vi. MOTION by Trevor: Select Option 1 with Brian, Jann and new Assistant Conductor in charge of auditions for this year only. PASSED.
 - vii. In preparation for January auditions, Cindy and Debbie Johnson will need participants' music no later than 12-1-2019. Brian and Jann will reinforce this date in upcoming Showcase announcements.

- d. Brad asked about selling CCC CDs at concerts, and possibly available on website, etc. Brian stated that they would need to be pre-paid and pre-ordered. Jann stated we need to check on copyright issues. Brad will do more research.

8. Meeting adjourned at 7:55 p.m.

Respectfully submitted,
Nancy Lauth, Secretary