



**Board Meeting Minutes
December 16, 2019**

Attending: Cady Girten, Pres
Trevor Girten, Pres Elect
Tom Reiners, Past Pres
Nancy Lauth, Sec
MK Schnese, Treasurer
Margaret Beardall, Artistic
Kent Hugill, Development

Brad Folsom, Marketing
Kay Frevert, Membership
Brian Frevert, Production
Dan Meyer, Outreach
Brian Leatherman, Fearless Leader
Cindy Runkel, Exec. Dir
Jann Folsom, Bookkeeper

Absent: Lisa Blunck, V. Pres

1. Meeting called to order at 6:30 p.m.
2. Minutes approved
3. Financial Statement (MK)
 - a. NY trip travel deposits are in escrow. 2 checks have been cut for \$7621 for travel and lodging.
 - b. Margaret stated the \$750 for hired musicians is not correct, and looks "out of whack." This is a timing issue.
 - c. Kay requested a membership services budget meeting with MK. MK will start meeting with chairs in March 2020.
4. Leatherman Lowdown
 - a. Hagenberg Consortium: \$1,000 initial deposit check has been sent.
 - b. Davidson College Choir 1-7-2020 visit: Brian would like to add the "See Amid the Winter's Snow" from our December 2019 concert to the pieces we'll be singing together.
 - c. Concert timing was great for our December 2019 concert. We finished in plenty of time. Forrest was pleased.
5. Runkel Rundown
 - a. The March 2020 Celtic concert tickets are now available on line.
6. Committee Reports
 - a. Artistic (Margaret) – nothing to report
 - b. Development (Kent)
 - i. Thanks Dan Meyer and his team for executing the survey of the audience at our Friday and Saturday concerts. Patron county of residence were discussed and seemed to reflect where our members come from. Kay Frevert (Membership Services) will sort the membership roster by zip code and give that information to Kent for comparison.
 - ii. Kent reported on recent individual donors
 - iii. Colorado Gives exceeded our goal. We received \$12,175
 - iv. We received \$118 in commissions from the recent Bookies fundraiser week.

- v. The Music Sponsorship initiative is up on the website. Sponsorship of an individual song in the March concert will be \$200-\$300.
- vi. Kent will meet with Marilyn Bogan after January 1 about the Legacy planned giving initiative.
- vii. SCFD 2020 funding of a special event: Applications must be in by March 10, 2020. The event must take place October 1 – December 31, 2020.
 - 1. Our proposed concert in December 2020 with Lone Tree Symphony Orchestra (LTSO) would meet this criterion. There might be a joint concert consisting of 4 performances.
- viii. The Armed Man Mass with LTSO is planned for October 2021.

c. Marketing (Brad)

- i. The email list continues to grow
- ii. Preliminary ticketing count for December concert: Friday 523; Saturday 401
- iii. \$1,000 more earned for season tickets than budgeted
- iv. Rohn said the box office was quieter this time. We had >\$14,000 income

d. Membership (Kay)

- i. Spring dues will be collected and March music distributed on January 14, 2020.
- ii. An email will be sent out regarding dish assignments for the January 7, 2020 potluck dinner with the Davidson College Choir.
- iii. Kay asked about the details of dues scholarships. Is there a policy? Discussion followed: 2 scholarships per year? One time only per member in good standing? Is there a budget journal entry? Kay will check with Dan Kullas, past membership chair.

e. Outreach (Dan)

- i. We are doing okay with program quantities. We will not ask the audience to conserve.

f. Production (Brian F.)

- i. Showcase auditions will be in choir room on Saturday, 1-11-2020, 10:00 a.m-3:00 p.m. The Showcase performance will be on Saturday, 2-8-2020, with room location/reservation still to be confirmed with Bethany. (Plan A is the fellowship hall; Plan B is the choir room.)

7. Old Business

- a. Southpark Neighborhood Clubhouse is reserved for 1-13-2020, 6:30 p.m. Board meeting. This venue is located at 2801 W. Long, Littleton, CO 80120.

8. New Business

- a. Cady proposed amending the bylaws to allow for voting by the Board via email or conference call when necessary. We would need an amendment ratified by choir members. Cady will research and present to the Board in January.
- b. Open positions for 2020-2021: President Elect, Treasurer (MK is completing Doug's term and would like to continue), and Artistic Chair (who must come from the Artistic Committee). Cindy questioned this requirement and will research and report at the next board meeting.

9. Meeting adjourned at 7:50 p.m

Respectfully submitted,
Nancy Lauth, Secretary