



## Board Meeting Minutes February 7, 2022

Attending: Ron Lester, Pres  
Mary Moyer, Pres-Elect  
Lisa Blunck, Vice Pres  
Nancy Lauth, Sec  
Kathleen Meier, Treasurer  
Trevor Girten, Past Pres  
Gloria Srikijkarn, Artistic

John Chamberlin, Philanthropy  
Brad Folsom, Marketing  
Brian Frevert, Production  
Kay Frevert, membership  
Brian Leatherman, Artistic Director  
Will White, Assoc. Conductor  
Cindy Runkel, Exec. Director

1. Meeting called to order at 6:35 p.m. via Zoom.
2. Additions to Agenda - none
3. January minutes approved. Nancy will email November minutes to Board members. Board members to email back their approval or changes.
4. Treasurer's report (Kathleen)
  - a. CCC is lower than budgeted on membership dues.
  - b. We have received our non-profit credit card. Kathleen will send out procedure info.
  - c. Kathleen received a letter from Elaine Gilley, who is merging her practice with another CPA firm. Discussion ensued.
    - i. Kathleen wants custody of paperwork Elaine has.
    - ii. Cindy will get past tax returns to Kathleen.
    - iii. DJJ is a firm 5280 choir is using.
    - iv. Use Elaine's firm this year.
5. Staff/Committee reports – all reports are in the Dropbox
  - a. Leatherman Lowdown
    - i. Brian has the correct program for the CBIC concert.
    - ii. We have candidates for all Board positions.
    - iii. Brian is still searching for a percussionist for March concert.
    - iv. Brian reviewed concert week rehearsal schedule.
  - b. Runkel Rundown
    - i. Cindy reviewed her report regarding LTSSO and March concert.
  - c. Philanthropy (John)
    - i. The final report for SCFD has been sent.
    - ii. John is finishing the SCFD grant application.
  - d. Marketing (Brad)
    - i. Brad wants to have Corey Portfolio acknowledged for her work on Facebook.
  - e. Membership (Kay)
    - i. Section Leaders need to let Kay know if members are not singing a concert set.

6. Old Business

- a. Arrangements for Hagenberg's visit were reviewed.
- b. COVID protocols will be the same for the March concert. Brian F. will check with Barb Seaton about Bethany's protocols.

7. New Business

- a. We have candidates for the Board positions. Ron will make an announcement to the choir, asking if others are interested.
- b. MOTION: Nancy moved and John seconded the motion that CCC will donate \$200 to CSMTA (Colorado State Music Teachers Association) to support those impacted by the Marshall Fire; and ask the choir and audience for contributions to augment this donation. PASSED unanimously.
- c. Brad opened discussion of Hagenberg interview with CPR and paying to run 10 ad spots. Discussion ensued. MOTION: Gloria moved and Mary seconded the motion for CCC to pay CPR to run ads for the March concert. PASSED 9-2.

8. Paid staff excused – Board members only and Brian L.

- a. Ron, Brian L. and Brad volunteered to be on the Executive Director Search Committee.
- b. The Board felt the ED job description did not need further changes. Any other expectations could be discussed during an applicant's interview.
- c. Ron will email the choir an announcement of Cindy's resignation.

9. Meeting adjourned at 8:16 p.m.

Respectfully submitted,  
Nancy Lauth, Secretary