



**Board Meeting Minutes
July 14, 2025**

Attending:	Gia Viscardi	President	Sue Warren	Fundraising
	Nathan Bill	Past President	Karen Sandberg	Production
	Nancy Lauth	Vice President	Kathleen Meier	Treasurer
	Leslie Beahm	Membership	Colleen Parsley	President Elect

1. Meeting called to order at 6:30 pm. There is a quorum.
2. June Minutes amended and approved.
3. Financial Report (Kathleen)
 - a. We overestimated expenses (\$18,000 vs actual \$13,000. We budgeted for less income than we realized.
 - b. The California fire fund amounts to \$524 in donations and \$250 from Chorale. The donation window will be extended to August (an email will go out).
 - c. Budget will need revision due to May concert changing.
4. Priority Business
 - a. We will not be performing with Littleton Symphony Orchestra (LSO). We need \$5,000 and LSO offered \$1,500. The Stratus Orchestra is available and we can promote the Hagenberg piece. We need to decide if the May concert dates are 7 & 8 or 22 & 23.
 - b. We have had 4 candidates for the Marketing position reply.
 - c. Communication (Gareth absent). Thank you letters were discussed.
 - d. We will go to online ticketing in 2025-2026
 - e. A member-only online photo gallery was discussed. Perhaps taking photos when dues are paid in August.
5. Project Updates
 - a. The Board voted unanimously to hire Abby Kellems, our interim Grant writer.
 - b. Colleen is finalizing contracts. She will send this to Gia to review. In addition to our contract employees, Marketing is a new contract employee. We need to include in the contract that a contract employee is exempt from paying dues.
 - c. Gia is investigating concert security
 - d. Changing the annual vote to earlier in the spring is on Gia's list.
6. Committee Reports
 - a. Leatherman Lowdown. Mariachi groups are expensive to hire. Sue sent a mariachi group business card to Brian.
 - b. Fundraising (Sue)
 - i. Sue met with Pilar. The CCI grant was filed at the end of May.
 - ii. SCFD Grant: CCC asked for \$38,000 but will only receive \$29,000. We will research.
 - iii. Tagawa fundraiser will be held fall and spring.
 - iv. We are looking for grant proposals
 - v. The Kerr Foundation funding is project-oriented (i.e. \$5,000 for a Hagenberg concert, choral scholars, youth choir collaboration)
 - c. Membership (Leslie)
 - i. Leslie met with Kay and has all the boxes.
 - ii. We will need updated rosters.
 - d. Production
 - i. Karen needs the May concert dates ASAP.
 - e. Marketing
 - i. Auditions will be advertised. Margarita and Lavender are helping. Audition date is 7-28, with a backup date of 8-5.
7. On the Horizon
 - a. Showcase concert: Will would like this to be an annual event. He has asked for 3-14-26 for the concert date. CMI is available and will donate the venue.
8. Meeting adjourned at 7:48 p.m.
 - a. Respectfully submitted, wants to keep philanthropy in our annual budget.
 - b. Website will have a public and members-only site.

Respectfully submitted,
Nancy Lauth, Vice-President, acting secretary