



Founded 1980, a 501(c 3) organization since 1986

“Creating Choral Community, Artistry and Excellence”

The Cherry Creek Chorale is currently seeking a dynamic individual to help lead the organization as an **Executive Director**. The ideal candidate will provide organizational leadership and embrace our musical culture, vision and mission.

RESPONSIBILITIES/QUALIFICATIONS

- Provide consistency and continuity in operational management
- Provide active leadership in fund-raising and the long-term financial health of the organization
- Provide management of performance venues that include box office operations, and volunteers for each concert of the season
- Assist the Artistic Director in contracting hired musicians for each concert
- Provide leadership and assistance in budgeting, marketing and community outreach
- Participate in long-range organizational planning, staff reviews and recruitment to fill positions when needed
- Excellent communication skills in regularly reporting to the Board, members and the community
- Embrace technology in order to improve the Chorale’s operations and professional presence in the community
- Prefer a candidate with previous non-profit experience
- This is a part-time position anticipating an average of 40 hours per month. Please include your salary expectation range with your submitted resume.

Send your resumes by June 30, 2022 to:

P.O. Box 3272 Greenwood Village, CO 80155 or email to:

info@cherrycreekchorale.org

For a more detailed summary of duties and/or information about the Chorale, please email: info@cherrycreekchorale.org

Our website is: CherryCreekChorale.org